



**PUBLIC**  
**VENTURA COUNTY**  
**WORKS**



Ventura County Waterworks District Nos. 1, 17, 19, and 38 and County Service Areas Nos. 29, 30, and 34

# **Proposed Changes to Engineering and Development Miscellaneous Fees**

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## **Proposed Changes to Miscellaneous Fees**

- Fees are typically fees associated with one-time services for specific events
  - New Development
  - Misc. Requests
- Fees are non-rate revenues and non-rate related
- Fees are considered unrestricted revenues
- Current fees were revised and approved in 1994
- Proposition 218 is not applicable

# Proposed Changes to Miscellaneous Fees

- Comprehensive review of the fee structure included:
  - Considering current labor rates and materials costs
  - Evaluation of cost recovery associated with fee events or services
- Staff determined that the current fees do not accurately reflect the actual costs incurred

# Proposed Changes to Miscellaneous Fees

- Staff recommendations include:
  - Proposing a fee adjustment to make fees current and then increasing 3% every year for the next five budget years commencing July 1, 2022 through July 1, 2026
  - This allows a lower administrative burden and keeps fees current with inflation
  - Adding a new miscellaneous fee:
    1. Contractor Shut-Downs

# Proposed Changes to Miscellaneous Fees

- The recommended fee adjustments are necessary to establish fair and equitable fees and charges
- Staff will review fee adjustments for the subsequent 5-year period returning to the Board with proposed adjustments in 2026
- Presented proposed fees, including descriptions of the fees and the reasons for the changes, to the Citizens' Advisory Committees
- Fees will continue to be posted publicly, at a minimum on our website

# Proposed Engineering & Development Fee Schedule

## (Districts 1, 16, 17, 19, & 38)

MISCELLANEOUS FEE SCHEDULE ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	% Change	FY2024	% Change	FY2025	% Change	FY2026	% Change	Description of Fee
<b>Annexation Fee</b>	By Estimate	New Fee and Deposit for remaining work	<b>\$200</b>	<b>N/A</b>	<b>\$206</b>		<b>\$212</b>		<b>\$219</b>		<b>\$225</b>		Fee to process the Resolution of Application Initiating the Proceedings for Annexation. Additional deposit required for processing the application.
<b>Availability and/or Will Serve Letter Fee (Water or Sewer)</b>	\$40.00	Updated Hours	<b>\$160</b>	<b>300%</b>	<b>\$165</b>		<b>\$170</b>		<b>\$175</b>		<b>\$180</b>		Fee for letter to applicant indicating the availability of facilities to be connected to upon meeting applicable requirements. Will Serve Letter Fee for letter to applicant as an agreement that the County will service said applicant upon making final connection to County facilities.
<b>Construction Permit Insurance Fee (Water or Sewer)</b>	\$60.00	Updated Hours	<b>\$1,000</b>	<b>1567%</b>	<b>\$1,030</b>		<b>\$1,061</b>		<b>\$1,093</b>		<b>\$1,126</b>		Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
<b>Fire Flow Test Fee or Letter</b>	\$80.00	Updated Hours	<b>\$260</b>	<b>225%</b>	<b>\$268</b>		<b>\$276</b>		<b>\$284</b>		<b>\$293</b>		Fee for processing and performing fire flow tests as a requirement for construction by the Fire Department
<b>Hydrant Water Meter Fee</b>	\$45.00	Updated Hours	<b>\$210</b>	<b>367%</b>	<b>\$216</b>	<b>3%</b>	<b>\$223</b>	<b>3%</b>	<b>\$229</b>	<b>3%</b>	<b>\$236</b>	<b>3%</b>	Staff labor costs for installation, inspection and/or removal of hydrant water meters
<b>Hydrant Water Meter Trust Deposit</b>	\$650.00	Modified to reflect actual material costs	<b>\$1,880</b>	<b>189%</b>	<b>\$1,880</b>		<b>\$1,936</b>		<b>\$1,994</b>		<b>\$2,054</b>		Trust deposit for the temporary use of County owned construction hydrant meters
<b>Water Shutdown Charge</b>	\$0.00	New Fee	<b>\$860</b>	<b>N/A</b>	<b>\$886</b>		<b>\$912</b>		<b>\$940</b>		<b>\$968</b>		Staff labor costs for processing contractor shut down requests as part of a construction project. This includes the cost to develop a shutdown plan, conduct mock shutdown, conduct the shutdown and assist with partial pipe dewatering, and put the line back in service.
<b>Single Residential Construction Inspection Fee (Water or Sewer)</b>	\$125.00	Updated Hours	<b>\$770</b>	<b>516%</b>	<b>\$793</b>		<b>\$817</b>		<b>\$841</b>		<b>\$867</b>		Staff labor costs for field inspection as part of a construction permit

# Proposed Engineering & Development Fee Schedule

## (CSA 29, 30, & 34)

MISCELLANEOUS FEE SCHEDULE - ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	FY2024	FY2025	FY2026	Description of Fee
Permit Fees - Single Family Residential	\$50.00	Updated Hours	\$700.00	1300%	\$700	\$742	\$742	\$787	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Permit Fees - Apartment Unit, Duplex or Condo, Motel or Hotel, Commercial or Other User	\$75.00	Updated Hours	\$1,200.00	1500%	\$1,200	\$1,272	\$1,272	\$1,348	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Permit Fees - Industrial or Step Tank	\$700.00	Updated Hours	\$1,500.00	114%	\$1,500	\$1,590	\$1,590	\$1,685	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Plan Check Fees - SFR	\$50.00	Updated Hours	\$700.00	1300%	\$700	\$742	\$742	\$787	Fees for processing and issuing a construction permit, including document creation, submittal, review, permit writing, and pre-construction meeting
Easement Processing Fees	\$920.00	Inflation Escalation	\$1,450.00	58%	\$1,450	\$1,537	\$1,537	\$1,629	Fee to review an easement covers costs of Water and Sanitation Staff, Real Estate Services, and Survey.
Release of Notice of Violation Fees	\$145.00	Inflation Escalation	\$220.00	52%	\$220	\$233	\$233	\$247	Release of Notice of Violation
Appeals Hearing Fee Deposit	\$500.00	Inflation Escalation	\$780.00	56%	\$780	\$827	\$827	\$876	Appeals hearing of Notice of Violation deposit.
Availability and/or Will Serve Letter Fee (Water or Sewer)	\$40.00	Updated Hours	\$160.00	300%	\$160	\$170	\$170	\$180	Availability Fee for letter to applicant indicating the availability of facilities to be connected to upon meeting applicable requirements. Will Serve Letter Fee for letter to applicant as an agreement that the County will service said applicant upon making final connection to County facilities

# Proposed Meter Fee Schedule

Distict 1, 17, & 19												
METER FEES SCHEDULE - ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	% Change	FY2024	% Change	FY2025	% Change	FY2026	% Change
3/4"	\$360	Labor Hours and Material Cost Update	\$808	125%	\$833	3%	\$858	3%	\$883	3%	\$910	3%
1"	\$395		\$871	120%	\$897		\$924		\$952		\$980	
1.5"	\$880		\$1,836	109%	\$1,891		\$1,948		\$2,006		\$2,066	
2"	\$950		\$2,014	112%	\$2,074		\$2,136		\$2,201		\$2,267	
3"	\$1,250		\$1,904	52%	\$1,961		\$2,020		\$2,080		\$2,143	
4"	\$1,935		\$3,242	68%	\$3,339		\$3,439		\$3,543		\$3,543	
6"	\$2,970		\$5,444	83%	\$5,607		\$5,775		\$5,949		\$6,127	

Distict 38												
METER FEES SCHEDULE - ENGINEERING / DEVELOPMENT	Current Fee	Change Type	Proposed Fee	% Change	FY2023	% Change	FY2024	% Change	FY2025	% Change	FY2026	% Change
3/4"	\$150	Labor Hours and Material Cost Update	\$808	439%	\$833	3%	\$858	3%	\$858	3%	\$883	3%
1"	\$200		\$871	335%	\$897		\$924		\$924		\$952	
1.5"	\$375		\$1,836	390%	\$1,891		\$1,948		\$1,948		\$2,006	
2"	\$650		\$2,014	210%	\$2,074		\$2,136		\$2,136		\$2,201	
3"	\$750		\$1,904	154%	\$1,961		\$2,020		\$2,020		\$2,080	
4"	\$1,200		\$3,242	170%	\$3,339		\$3,439		\$3,439		\$3,543	

**Meter Fee Calculation**

	Labor (3 hours)	Meter	Valve	MXU	Total
3/4"	\$319	\$197	\$121	\$172	\$808
1"	\$319	\$259	\$121	\$172	\$871
1.5"	\$319	\$956	\$389	\$172	\$1,836
2"	\$319	\$1,134	\$389	\$172	\$2,014
3"	\$319	\$1,413	\$0	\$172	\$1,904
4"	\$319	\$2,751	\$0	\$172	\$3,242
6"	\$319	\$4,953	\$0	\$172	\$5,444



# Capital Improvement Charge Update

## ENR Construction Cost Index Escalation

	District 1		District 17		District 19		District 38	
	Current CIC	Proposed CIC	Current CIC	Proposed CIC	Current CIC	Proposed CIC	Current CIC	Proposed CIC
<b>Based on Residence</b>	<b>Based on Residence</b>		<b>Based on Residence</b>		<b>Based on Residence</b>		<b>Based on Residence</b>	
Single Family	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
Condominium Unit	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
Apartment Unit	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
Mobile Home Space	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
	<b>Based on Acres</b>		<b>Based on Acres</b>		<b>Based on Acres</b>		<b>Based on Acres</b>	
Commercial Development	\$9,880	\$10,827	\$630	\$2,433	\$7,000	\$16,895	\$4,945	\$11,285
Industrial Development	\$10,163	\$11,137	\$720	\$2,781	\$8,000	\$19,309	\$7,580	\$17,298
Public Development	\$5,645	\$6,186	NA	NA	NA	NA	NA	NA
Residential Development	NA	NA	\$540	\$2,085	NA	NA	\$3,295	\$7,519
	<b>Based on Meter Size</b>		<b>Based on Meter Size</b>		<b>Based on Meter Size</b>		<b>Based on Meter Size</b>	
3/4-inch	\$2,824	\$3,095	\$180	\$695	\$2,000	\$4,827	\$3,295	\$7,519
1-inch	\$5,647	\$6,188	\$360	\$1,390	\$4,000	\$9,654	\$6,590	\$15,039
1 1/2-inch	\$11,293	\$12,376	\$720	\$2,781	\$8,000	\$19,309	\$13,180	\$30,077
2-inch	\$19,763	\$21,658	\$1,260	\$4,866	\$14,000	\$33,791	\$23,065	\$52,635
3-inch	\$42,350	\$46,411	\$2,700	\$10,427	\$30,000	\$72,409	\$49,425	\$112,790
4-inch	\$84,699	\$92,820	\$5,400	\$20,854	\$60,000	\$144,817	\$98,850	\$225,580
6-inch	\$169,399	\$185,642	\$10,800	\$41,708	\$120,000	\$289,634	\$197,700	\$451,159
<b>Last Update ENR CCI =</b>	12056.44	<b>% Change</b>	3421.25	<b>% Change</b>	5474.14	<b>% Change</b>	5789.77	<b>% Change</b>
<b>Current Year ENR CCI =</b>	13212.48	<b>9.59%</b>	13212.48	<b>286%</b>	13212.48	<b>141%</b>	13212.48	<b>128%</b>
	Last Update:	7/1/2020	Last Update:	1978	Last Update:	1987	Last Update:	1989

# Sewer Connection Fee Update

## ENR Construction Cost Index Escalation

Area	Last Changed	Last Rate Change Year ENR CCI	Current ENR CCI	% Change	Current SCF	Proposed SCF
<b>District 1</b>	07/2020	12056.44	13212.48	<b>10%</b>	\$5,430	\$5,951
<b>District 16</b>	07/2016	11155.03	13212.48	<b>18%</b>	\$4,570	\$5,413
<b>CSA 29</b>	2006	8573.42	13212.48	<b>54%</b>	\$1,700	\$2,620
<b>CSA 30</b>	2006	8573.42	13212.48	<b>54%</b>	\$1,800	\$2,774
<b>CSA 34</b>	10/2009	9760.69	13212.48	<b>35%</b>	\$4,876	\$6,600



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# Questions?

November 2021